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Ordinary

OF

THE ROYAL

COLLEGE OF S

IN LOND

Ordinances

OF

THE ROYAL

COLLEGE OF SURGEONS

IN LONDON.

Ordinances

PRINTED by R. CARPENTER and SON
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Ordinances

SECT. I.

COUNCIL.

1. The Vacancy occasioned by the Death, or Resignation, of a Member of the Council,—or Vacancies, if such Member were also of the Court of Examiners,—shall be declared at the Meeting of the Council at which authentic Information of such Death shall be received, or at which the tendered Resignation has been accepted.

2. Upon the Declaration of a Vacancy in the Council, the following ADMONITORY ADDRESS shall be read by the President, or Presiding Member, or by the Secretary:—

“Gentlemen,—The utmost Care, and Deliberation are required, in the Choice of a Member of this Council.

“ Our Oaths bind us, diligently to maintain the Honour, and Welfare, of the College ;—and to act, in our official Capacities, on all Occasions, without Favour, or Affection, Prejudice, or Partiality.

“ At no Time can it be of more Importance than the present, that we recollect the Tenour of these solemn Engagements ;—for the honourable Character of the Profession, and the Advancement of Chirurgical Science, greatly depend upon the Choice of Persons to form this governing Council.

“ We should, particularly, bear in Mind, that, from this Council the Tribunal must be formed, by whose Judgment the College is supplied with Members, and the British Empire with sanctioned Practitioners in Surgery.

“ This Trust, therefore, requires, that Persons so confided in, should be Men of Learning, Liberality, and Candour, pos-

sessing comprehensive, accurate, and practical Knowledge of Anatomy, and of Surgery.

“ Inattention to the momentous Duty, which we are now called upon to perform, might prove disgraceful to the College, adverse to the Promotion of Chirurgical Science, and dangerous to the Health, Happiness, and Lives of Mankind.”

3. Every Motion shall be committed to Writing, before the Sense of the Council thereon be taken.

4. Every Resolution of the Council, requiring Confirmation, shall be specified in the Summons for the next Meeting of the Council.

5. The President, or Presiding Member, shall not have a casting or double Vote, upon any Question.

6. Should the President, or any Member, not have balloted, upon any Ques-

tion, before the Balloting-Vessel has been opened, he shall not ballot upon that Occasion.

7. In Case of any Question, relating to a Member present in the Council, such Member shall retire, and remain absent until such Question be determined, or have ceased to be under Consideration.

8. Every Member present from the Commencement until the Adjournment of any Meeting of the Council, shall be entitled to one Guinea.

9. Should the President, and both the Vice-Presidents, be absent at the Expiration of one Hour after the Time appointed for holding any Meeting of the Council, each of them shall forfeit five Guineas;—unless for such Absence a Reason, satisfactory to the Council, be assigned.

10. Should the President, or Presiding Member, at any Meeting of the Council, leave the Chair, with Intention to break

up the Council, without the Consent of the majority thereof;—he shall be liable to Censure, and to such Fine as the Council shall adjudge, not exceeding one hundred Guineas.

11. Should a Member depart from any Meeting of the Council, without Leave of the President, or Presiding Member; he shall be liable to Censure, and to such Fine as the Council may adjudge, not exceeding fifty Guineas.

SECT. II.

COURT of EXAMINERS.

1. Should the President, and both the Vice-Presidents, be absent at the Expiration of one Hour after the Time appointed for holding any Court of Examiners, each of them shall forfeit five Guineas;—unless for such Absence a Reason, satisfactory to the Court, be assigned.

2. Every Member of the Court, who is present from the Commencement, until the Adjournment of any stated Court of Examiners, shall be entitled to one Guinea.

3. In every Case of Examination for the Diploma, the Examiners who are present from the Commencement, until the Termination thereof, shall be entitled to an equal Division of five Guineas; whether the Person who is examined, be approved or referred.

4. The Sum paid by every Candidate for Examination at a special Court, shall be equally divided among the Members of the Court, who are present from the Commencement, until the Adjournment thereof.

5. Should a Member depart from any stated or special Court of Examiners, without Leave of the President or Presiding Vice-President, he shall not be entitled to any Sum from such Court.

SECT. III.
PRECEDENCE.

At all Meetings of the Council, each Member,—the President, and Vice-Presidents excepted,—shall have Place or Precedence according to the Date of his Admission into the Council;—and, in all written and printed Instruments, Papers, and Books, of the College, in any of it's Departments, the Name of every Member shall stand according to such Order.

SECT. IV.
HONORARY MEMBERS.

1. The leading Considerations, in the Choice of Honorary Members of the College, shall be;—liberal Acts,—distinguished Labours,—Researches, and Discoveries,—eminently conducive to the Improvement of Natural Knowledge, and of the Healing Art.

2. The Election of Honorary Members shall be, by Nomination, and Ballot, which shall be resolved upon, at a Quarterly Meeting of the Council; to be decided at the next, or at any other Meeting of the Council, which shall then be specified: and every such intended Procedure shall be duly notified to each Member of the Council.

3. The Mode of Nomination of Persons to be Honorary Members, shall be as follows: — Every Member present, shall write on a Slip of Paper, the Name of any Person proper, in his Judgment, to be chosen an Honorary Member;—the Papers shall then, respectively, be put into a Balloting-Vessel,—be examined by the President, or Presiding Member,—and the Name, or Names, written thereon, be read aloud by the Secretary:—and every Person whose Name shall appear on seven, or more, of the Papers, shall be declared, duly nominated for an Honorary Member.

4. Every Person declared to be duly nominated, shall, thereupon, be balloted for, to be an Honorary Member.

5. No Record shall be made of any Proceeding of the Council, relating to Honorary Members; except as follows :—

“ was elected, and declared, an Honorary Member of the Royal College of Surgeons in London.”

6. Every Person, upon being elected an Honorary Member, shall receive a Copy of the Record of his Election, in the following Form; impressed with the Common Seal of the College, and attested by the Secretary,—

“ ROYAL COLLEGE OF SURGEONS IN LONDON.

At a Meeting of the Council, holden, at
the College, on the
Day of 18

Present :

was elected, and declared, an
**Honorary Member of the Royal College
 of Surgeons in London.**

[L. S.]

Impressed with the **Common Seal**; and
 dated, at the **College**, the
Day of , in the **Year of our
 Lord, 18**

Secretary."

**7. Every Copy of the Record of the
 Election of an Honorary Member shall be
 accompanied by a Letter from the Presi-
 dent, approved by the Vice-Presidents :
 a Copy of which shall be inserted in the
 Book of Letters of the Council.**

SECT V.

HONORARY MEDAL.

**1. The Design of the Honorary Medal
 shall be: on the Obverse, the Armorial-
 Bearings, Crest, Supporters, and Motto
 of the College; and on the Reverse, GA-
 LEN contemplating a Human Skeleton.**

2. The Honorary Medal shall be decreed, according to the Mode of Election, *mutatis mutandis*, of Honorary Members.

SECT VI.

MISCONDUCT of CANDIDATES.

1. Should a Candidate for the Diploma be found to have violated any Bye-Law, or Ordinance, of the College, relating to the Admission of Candidates,—or to have been guilty of any Fraud, false Statement, or Imposition, in any Matter required by the College ;—such Candidate shall be wholly rejected,—or his Examination postponed, for such Period as the Court of Examiners may judge proper.

2. Should a Candidate for the Diploma of the College, or for a Testimonial of Qualification conduct himself disrespectfully, or otherwise improperly, at any Court of Ex-

aminers, and the Examination of such Candidate be not commenced, he shall not be admitted to an Examination at that Court;—or, if his Examination be commenced, it shall not be proceeded in;—or, if it be terminated, he shall not be admitted a Member,—or the Testimonial of Qualification, although otherwise allowed, shall be withholden—during such Period, in each Case, as the Court may judge proper.

SECT. VII.

RE-EXAMINATION.

1. No Person, examined, and referred, shall be admitted to a Re-examination within the Period of six calendar Months from the Date of his Reference.

2. But if, on Examination, the State of any Candidate be such, that, in the Judgment of the Court, his Qualification can-

not, then, be properly inquired into, the Court may cease proceeding in his Examination, and may allow him to attend at any other Court which shall be then specified.

SECT. VIII.

RELEASE of MEMBERS.

1. Should the Resolution of the Council be, to accept the Resignation of any Member, and the Member have complied with the Condition of the Bye-Law, relating to the Release of Members; he shall receive an Instrument, declaratory of his ceasing to be a Member of the College.

2. The Instrument shall be in the Form following,—signed by the President, or Presiding Member,—attested by the Secretary,—and impressed with the Common Seal of the College :—

“ By the Authority of the Council of the Royal College of Surgeons in London, I hereby declare ; that, from the Date hereof, of , shall and will cease being a Member of the said College ; and from being entitled to any Privilege, Franchise, or Immunity, which doth, or may, belong to a Member thereof: and, that he is, hereby, released from all Obligations to the said College.

Dated, at the College, this Day
of , 18

President.

Secretary.”

SECT. IX.

LISTS of MEMBERS.

—◆—

Lists of the Members of the College, shall be printed at such Periods, and in such Manner, as the Court of Examiners may, at any Time, direct.

SECT. X.

BOARD of CURATORS.

1. The Board of Curators shall be elected triennially, at the Quarterly Meeting of the Council in July, for the Term of three Years ; at the Expiration of which Period, every Member of the Board shall be again eligible to the Office of Curator.

2. All Matters relating to Building, Repair, Alteration, and Furniture, appertaining to the Museum, or Theatre, shall be directed by the Board of Curators.

3. The Board of Curators may suspend, for a just Cause, any Officer of the Museum ; but in every such Case, a Meeting of the Council shall be immediately called, to decide upon the Conduct of the Party suspended.

4. The Servants of the Museum shall be appointed, suspended, or discharged, by the Board of Curators.

5. The Board shall report their Proceedings to each Quarterly Meeting of the Council.

SECT. XI.
MUSEUM.

Every Preparation, or Article, in the Museum of the College, not of the HUNTERIAN COLLECTION, shall have a Mark, according to the Direction of the Board of Curators;—by which Mark, Reference may be made to the written, and printed Catalogues of the Contents of the Museum:—in which Catalogues shall be expressed, such Particulars, relating to the Gift, Bequest, Purchase, Exchange or Transfer, of such Preparation, or Article, as the Board of Curators may judge proper.

SECT. XII.
DONATIONS.

Donations to the College shall be re-

ceived, and acknowledged, through the Board of Curators.

SECT. XIII.

COMMUNICATIONS, and
TRANSACTIONS.

1. The Selection of Communications, and the Direction of every Matter respecting the Transactions, shall be vested in the Board of Curators.

2. The Board of Curators shall hold special Meetings, relating to the Transactions; at such Times, and according to such Regulations, as the Board may deem expedient:—which Meetings shall be open to the Members of the Council.

3. The Board of Curators shall determine upon, and regulate, every Proceeding relating to the Introduction of Visitors at such Meetings.

SECT. XIV.

LECTURES, and PROFESSORS.

1. A Course of Lectures shall be annually delivered,—consisting of six LECTURES, founded by ARRIS and GALE,—and twenty-four MUSEUM-LECTURES.

2. There shall be two Professors,—each of whom shall be styled, “ *Professor of Anatomy and Surgery.*”

3. Each Professorship of Anatomy and Surgery, shall be holden during the Pleasure of the Council.

4. The Professors shall be chosen, by the Council, from the Members of the College.

5. The Mode of Election of Professor, shall be as follows:—

Every Member present, shall write a Name, or two Names, as the Occasion may require, on a slip of Paper, and put

the same into a Balloting Vessel. The Papers shall; then, be examined by the President, or Presiding Member, and the Names written thereon, be read aloud by the Secretary;—and those Persons whose Names shall appear on five, or more, of the Papers, shall be eligible to the Office of Professor; and, from them, a Professor, or Professors, shall be chosen, by marking Lists.

6. No Salary shall be annexed to the Office of Professor.

7. No Reward, pecuniary or honorary, exceeding the Sum or Value of fifty Guineas, shall be allowed to a Professor, in any one Year.

8. No Reward, pecuniary or honorary, shall be allowed to any Professor, or Lecturer, in Consideration of any Lectures, until the Board of Curators have reported to the Council, that such Lectures were duly and properly delivered.

9. No Lecture on Anatomy, or Surgery, shall be delivered, in the Theatre of the College, except by the Professors.

10. In the Case of Sickness, or other unavoidable Cause of Absence, of either of the Professors, the other may supply his Place.

11. Should a Difference of Opinion happen, between the Professors, in any Matter relating to the Lectures ; Reference shall be made to the Board of Curators, whose Decision shall be final.

12. Every Vacancy in the Office of Professor, shall be filled at a Meeting of the Council ;—to be holden at such Time as the Council, at which the Vacancy shall be declared, may determine.

13. No Fee, or Reward, shall be received, by any Person, for, or on account of, Admission to any Lecture, or Lectures, delivered at the College.

14. No Lecture shall be delivered in the Theatre of the College, for private Gain, or Emolument.

15. No Lecture, the Lectures (§. 1.) excepted, shall be delivered in the Theatre of the College; unless the Delivery thereof be proposed, and resolved upon, according to the Form, *mutatis mutandis*, ordained by the Bye-Law for making an Ordinance.

16. The Board of Curators shall assign to each Professor, his Department in the Lectures.

17. Every Proceeding relating to the Lectures, shall be regulated by the Board of Curators.

SECT. XV.

DISSECTIONS.

1. The Secretary shall attend when requisite, at the House appointed for the

Reception of the Bodies delivered to the College for Dissection.

2. For the Prevention of Disorder, and Interruption, during the Dissection of any such Body, no Person, unaccompanied by a Member of the Council, or not presenting an Order, signed by a Member of the Board of Curators, shall, at such Time, be admitted into the Dissecting Room.

3. The Dissection of every such Body, and the subsequent Appropriation thereof, shall be directed by the Board of Curators, and rendered as conducive as possible to the Promotion of the Designs of the College.

4. The Board of Curators shall provide a Dissector of such Bodies.

5. No such dissected Body, shall be given or assigned to, or for, any Person, except by an Order, signed by

three Members, at least, of the Board of Curators.

6. No such Body shall be taken, or removed, from the appointed Place of Dissection, until the Dissection thereof be duly performed.

SECT. XVI.

COLLEGIAL ANATOMICAL
PRIZE.

1. The COLLEGIAL ANATOMICAL PRIZE, shall be THIRTY GUINEAS.

2. This Prize shall be adjudged, by the Board of Curators, triennially, to the Author of the best Dissertation, upon a given Subject in human or comparative Anatomy, and Physiology; provided, that such Dissertation shall possess a satisfactory Degree of Merit.

3. Should only one Dissertation, upon the Subject proposed, be received within

the limited Time ; if such Dissertation be deemed satisfactory, the Prize shall be adjudged to it's Author.

4. A Prize-Subject shall be proposed, by the Board of Curators, triennially, at the Meeting of the Council at which shall be the Election of a Board of Curators.

5. The Prize-Subject, approved by the Council, shall be published, in such Manner as the Board of Curators may judge proper.

6. Candidates for the Collegial Anatomical Prize shall be Members of the College,—not of the Council.

7. The Dissertations shall be in English.

8. Every Dissertation shall have a Motto or Device of Distinction; and be accompanied by a Paper, sealed, containing the Name and Residence of the Author, and having, on the Outside, a

Motto or Device, corresponding with the **Motto or Device** on the **Dissertation**.

9. **Dissertations** shall be addressed to the **Secretary**, and delivered, at the **College**, before the **Christmas-Day** preceding the **Period of Adjudication**.

10. The **Board of Curators** shall report the **Adjudication** of the **Prize** to the **Council**, at the **Meeting** when the **Subject** of the next **Collegial Anatomical Prize** shall be proposed; whereupon the **President**, or **Presiding Member**, shall open the **Paper**, corresponding in **Motto or Device** with the **Prize-Dissertation**, and shall declare the **Name**, and **Residence**, of it's **Author**; and, the **Secretary** having certified such **Author** to be a **Member** of the **College**, the **Council** shall, then, form such **Resolutions** relating to the **Delivery** of the **Prize**, as may be judged proper.

11. Should no **Dissertation** have been received, within the limited **Time**, or

should no Prize have been adjudged to the Author of any Dissertation, the Board of Curators shall report to the Council accordingly;—together with their Opinion upon the Occasion.

12. Should the Conduct of the Author of any Dissertation, relating thereto, appear to the Board of Curators, or to the Council, to have been disingenuous, or otherwise improper, the Council shall have the Power of making, altering, or annulling, any Resolution respecting such Author.

13. The Manuscript Prize-Dissertation, and every accompanying Drawing and Preparation, shall be the Property of the College.

14. Every unapproved Dissertation, and accompanying Drawing and Preparation, shall, upon authenticated Application, within the Period of three Years, be returned; together with the Paper, un-

opened, containing the Name and Residence of the Author thereof.

15. The Manuscript of every unapproved Dissertation, and every accompanying Drawing and Preparation, which shall remain three Years unclaimed, shall become the Property of the College; at which Period the Paper, containing the Name and Residence of the Author of the Dissertation, shall be burned, unopened, in the Presence of the Board of Curators.

16. The Board of Curators shall, under any extraordinary Circumstance, be guided by such Bye-Law, Ordinance, and Usage of the College, as may be judged applicable to the Occasion.

17. The Minutes of the Board of Curators, relating to the Collegial Anatomical Prize, shall be separately recorded.

SECT. XVII.

HUNTERIAN ORATION.

1. The President and Vice-Presidents, shall be a Committee, to be styled “**HUNTERIAN COMMITTEE**,” for the Direction of every Proceeding relating to the **HUNTERIAN ORATION**, and **FESTIVAL**.

2. Whenever the fourteenth Day of February shall be Sunday; the Delivery of the Oration, and the subsequent Festival, shall be on Monday the following Day.

3. The Orator, declared to the Meeting of the Council in January, shall have delivered to him, a Copy of such Part of the Deed of Trust as relates to the Subject of the **HUNTERIAN ORATION**.

4. The Hunterian Committee shall, under any extraordinary Circumstance, be guided by the Letter, and Tenour, of the Deed of Trust; and by such Bye-

Law, Ordinance, and Usage of the College, as may be judged applicable to the Occasion.

5. The Minutes of the Hunterian Committee shall be separately recorded.

SECT. XVIII.

JACKSONIAN PRIZE.

1. The JACKSONIAN PRIZE shall be, TEN GUINEAS,—in Money, or in Value.

2. This Prize shall be awarded, by the Jacksonian Committee, to the Author of the best Dissertation upon a practical Subject in Surgery: provided, that such Dissertation possess a satisfactory Degree of Merit.

3. Should only one Dissertation, upon the Subject proposed, be received within the limited Time; if such Dissertation be deemed satisfactory, the Prize shall be adjudged to it's Author.

4. A Jacksonian Committee, of five Members of the Council, shall be annually elected, at the Quarterly Meeting of the Council in October.

5. A Prize-Subject shall be annually proposed, by the Jacksonian Committee, to the Council at the Quarterly Meeting in July.

6. The Prize-Subject, approved by the Council, shall be published, in such Manner as the Jacksonian Committee may judge proper.

7. Candidates for the Jacksonian Prize, shall be Members of the College,—not of the Council.

8. The Dissertations shall be in English: and the Number, and the Importance, of Facts, shall be considered their chief Points of Excellence.

9. Every Dissertation shall have a Motto or Device of Distinction.

10. Each Dissertation shall be accompanied by a Paper, sealed, containing the Name and Residence of the Author;—and having, on the Outside, a Motto or Device, corresponding with the Motto or Device on the Dissertation.

11. Dissertations shall be addressed to the Secretary, and delivered, at the College, before the Christmas-Day preceding the Period of Adjudication.

12. The Jacksonian Committee shall report the Adjudication of the Prize, to the Council, at the Quarterly Meeting in April; whereupon, the President, or Presiding Member, shall open the Paper, corresponding in Motto or Device with the Prize-Dissertation; and shall declare the Name and Residence of it's Author;—and, the Secretary having certified such Author to be a Member of the College, the Council shall resolve upon

the Delivery of the Prize to the successful Candidate.

13. The Manuscript Prize-Dissertation, and every accompanying Drawing, and Preparation, shall be the Property of the College.

14. Every unapproved Dissertation, and accompanying Drawing and Preparation, shall, upon authenticated Application, within the Period of three Years, be returned; together with the Paper, unopened, containing the Name and Residence of the Author thereof.

15. The Manuscript of every unapproved Dissertation, and every accompanying Drawing and Preparation, which shall remain three Years unclaimed, shall become the Property of the College; at which Period the Paper, containing the Name of the Author of such Dissertation, shall be burned, unopened, in the Presence of the Jacksonian Committee.

16. Should no Dissertation have been received within the limited Time ;—or, should no Prize have been awarded to the Author of any Dissertation ;—the Jacksonian Committee shall report to the Council, accordingly ; and shall, also, in either of such Cases, propose, to the Council, two Prize-Subjects for the Year ensuing.

17. Should the Conduct of the Author of any Dissertation, relating thereto, appear, to the Jacksonian Committee, or to the Council, to have been disingenuous, or otherwise improper ; the Council shall have the Power of making, altering, or annulling, any Resolution respecting such Author.

18. The Jacksonian Committee shall, under any extraordinary Circumstance, be guided by the Letter, and Tenour, of the Deed of Trust ; and by such Bye-Law, Ordinance, and Usage of the College,

as may be judged applicable to the Occasion.

19. The Minutes of the Jacksonian Committee shall be separately recorded.

SECT. XIX.

BOARDS, and COMMITTEES.

1. All Boards, and Committees, the Hunterian Committee excepted, shall be chosen by marking Lists.

2. The following shall be Regulations concerning Boards, and Committees ; unless, at the Time of the Appointment of any Board, or Committee, the Council may otherwise determine.

3. The senior Member of the Council, on any Board, or Committee, shall fix the Time for the first Meeting thereof; but every future Board, or Committee, shall

be holden at such Time as the Majority thereof shall determine.

4. The senior Member on any Board or Committee shall preside.

5. The Quorum of every Board and Committee shall be a Majority of the Members thereof.

6. Should, at the Time appointed for holding any Board or Committee, the Number necessary to form a Quorum, be not present; the Member, or Members, attending, having waited one Hour, shall be competent to fix a Time for holding the next Board, or Committee; and to direct Summonses to be issued accordingly.

7. Should no Member attend, at the Time appointed for holding any Board, or Committee; or the Member, or Members, attending, should not fix a Time for the next Meeting thereof; the Secretary shall apply to the President, or, in his Ab-

sence, to the senior Vice-President, or, in his Absence also, to the junior Vice-President, for Direction when the next Meeting shall be holden.

8. Every Vacancy in any Board or Committee shall be filled, at the first Meeting of the Council after such Vacancy; for the Remainder of the Period of Appointment of such Board or Committee.

SECT. XX.

**EXAMINATION of INSTRUMENTS
for the PUBLIC SERVICE.**

1. Three Members of the Court of Examiners, shall be annually elected, at the first Court which shall be holden after the Quarterly Meeting of the Council, in July; for the Examination of Chirurgical Instruments for the public Service ;—the Attendance of one of whom shall be sufficient.

2. The elected Members shall be declared to the Council, at the Quarterly Meeting, in October.

3. A Register shall be kept, at the College, of the Examination of such Instruments :—which Register shall be completed to the Quarterly Meeting of the Council, in July.

SECT. XXI.

ADMISSIONS, RESIGNATIONS,
and DEATHS, of MEMBERS.

At each Quarterly Meeting of the Council, the Secretary shall read the Names of the Members who have been admitted ;—whose Resignations have been accepted ;—or whose Deaths have been authenticated ; since the last Quarterly Meeting of the Council.

SECT. XXII.

**ABSENTEES, at MEETINGS of the
COUNCIL, and at BOARDS,
and COMMITTEES.**

1. At the Quarterly Meeting of the Council, in July, the Secretary shall read the Date of every Meeting of the Council holden in the past Year; and the Name of every Member who shall have been absent at any of such Meetings.

2. At the Quarterly Meeting of the Council, in July, the Secretary shall read the Names of the Members of each Board, and Committee;—the Number of Meetings of such Boards, and Committees, holden in the past Year;—and the Number of Meetings of such Boards and Committees, which each Member has attended.

SECT. XXIII.
REMUNERATION.

1. No Salary, Gratuity, Gift, or Reward, whatever, or to whomsoever, shall be granted, allowed, augmented, or altered; except according to the Procedure, *mutatis mutandis*, directed by the Bye-Law relating to Ordinances.

2. Nevertheless, the President and Vice-Presidents, upon satisfactory Evidence of extraordinary Service to the College, may reward any Person, to an Amount not exceeding the Sum or Value of ten Guineas. But every such Instance of Remuneration shall be reported to the next Committee of Auditors, and Meeting of the Council.

SECT. XXIV.
RESTRICTION of EXPENSE.

1. All Matters relating to Alteration, Repair, or Furniture, of immediate Ne-

cessity, or of a trivial Nature, may be directed by the President and Vice-Presidents.

2. No Officer, Servant, or other Person, shall cause to the College, any Expense or Charge, on Account of any Article, or Work, unless authorized by an Order, from that Board, or Committee, to whose Consideration the Subject of the Expense or Charge shall belong; or, from the President and Vice-Presidents.

SECT. XXV.

EXAMINATION, and PAYMENT,
of DEMANDS.

1. Before the Payment, or Discharge, of any pecuniary Demand, or Claim, on the College;—such Demand, or Claim, in a written Form, shall be examined;—and, in Testimony of Approval, signed,—according to the following Arrangement.

2. Demands on Account of the Museum, or Library, shall be examined by the Board of Curators; and, if approved, signed by the Chairman thereof.

3. Every Demand for any Article had, or Work performed, in the Department of any Committee to order, or to direct, shall be examined by such Committee; and, if approved, signed by the Chairman thereof.

4. Every other Demand shall be examined by the Committee for General Purposes; and, if approved, signed by the Chairman thereof.

5. And all Demands, or Claims, whatever, before the Payment, or Discharge, thereof, shall, moreover, be severally examined, and sanctioned, by the President and Vice-Presidents.

6. All approved Demands upon the College shall be discharged Quarterly.

7. The President, or one of the Vice-Presidents, shall attend, at the College, Quarterly, for the Payment of every approved Demand; and timely Notice of such Attendance shall be given to every Person, who may have an approved Demand upon the College.

8. Every approved Demand, on whatever Account, not under five Pounds, shall be paid by a Draft upon the Banker of the College.

9. A Receipt shall be had for every Payment of Money, made by any Treasurer, Officer, Servant, or other Person, on Account of the College.

SECT. XXVI.

COMMITTEE of AUDITORS.

1. A Committee of Auditors, of five Members of the Council, the President

and Vice-Presidents, as Treasurers, excepted, shall be annually elected, at the Quarterly Meeting of the Council, in July.

2. The Committee shall meet Quarterly, inspect the Accounts, and report to each Quarterly Meeting of the Council.

3. Each Treasurer and Auditor, present from the Commencement until the Termination of an Audit, shall be entitled to One Guinea.

4. The Particulars of every Account of Moneys received;—of Moneys paid;—the Quarterly Bills;—the Receipts appertaining to such Accounts, and Bills;—and the Authority for every Article, and Work, had, and performed;—shall be laid before each Quarterly Meeting of the Committee.

5. An Account, by the Treasurers, of all Receipts and Payments, and the Book of the Banker, regularly balanced; shall be produced at each Meeting of the Committee.

6. The Auditors shall not sanction the Payment of any Demand, which has not been examined, and signed, in Testimony of Approval, according to the Ordinance, (Sect. xxv.) and for which a Receipt shall not be produced to the Committee.

SECT. XXVII.
COMMITTEE for GENERAL
PURPOSES.

1. A Committee for General Purposes, of five Members of the Council, shall be annually elected, at the Quarterly Meeting of the Council, in July.

2. All Matters relating to Building, Repair, Alteration, and Furniture, appertaining to the College, shall be directed by the Committee for General Purposes.

3. The Committee shall take into Consideration, and report upon, such other Matters only, as may, at any Time, be referred to them by the Council.

SECT. XXVIII.

REPOSITORY; and IRON-CHEST.

1. All the Books, in the Use and Care of the Secretary, shall be numbered, and carefully preserved in the Repository; and three, or more, numerical, and descriptive Catalogues of them shall be made, and annually corrected, preparatively to the Quarterly Meeting of the Council, in July;—one of which Catalogues shall be deposited in the Repository;—the others shall be in Readiness, at all Times, for the Use of the Council, Court of Examiners, Boards, and Committees.

2 There shall be two Keys to the Repository;—one of which shall be in the Possession of the President; the other in that of the Secretary, or of any Member of the Council, to whom the President may, for a special Reason, at any Time, intrust the same.

3. Two Catalogues shall be made, and annually corrected up to the Quarterly Meeting of the Council, in July, of all the Articles contained in the Repository;—one of which Catalogues shall be in the Possession of the President; and the other shall be preserved in the Repository.

4. The President and Vice-Presidents, shall take special Care that the Common Seal, Records, Deeds, Writings, and Securities, of the College, be deposited in the Iron Chest;—which shall have three dissimilar Locks, one of the Keys of which shall be kept by the President, and one by each of the Vice-Presidents.

5. Four Catalogues shall be made, and annually corrected up to the Quarterly Meeting of the Council, in July, of all the Contents of the Iron Chest;—three of which Catalogues shall, severally, be in the Possession of the President, and each of the Vice-Presidents; the other shall be in such Chest.

6. Immediately upon the Admission of the President, and Vice-Presidents, to their respective Offices, the former President, and Vice-Presidents, shall deliver to their Successors, in the Presence of the Council, the Keys of the Repository, and Iron Chest;—together with the several Catalogues, signed by the former President.

SECT. XXIX.

VISITORS.

1. The President, Vice-Presidents, and those Members of the Council who have passed the Chair, shall be Visitors of the College:—who shall, annually, visit and inspect the Premises and their Contents; and report thereon to the Council, at the Quarter Meeting, in July; and shall make such other Visitations as they, or any of them, may deem expedient, and report thereon, to the President, or either of the Vice-Presidents.

2. An Inventory of the Furniture, and other Contents of the College, shall be entered in a Book; and shall, from Time to Time, be corrected and continued.

SECT. XXX.
PRESIDENT.

1. The President may suspend, for a just Cause, any Officer, or Servant, of the College: but every Instance of Suspension, and all the Matters relating thereto, shall be reported, to a Quarterly, or to a Special, Meeting of the Council; as the Occasion may, in the Judgment of the President, require.

2. The President may grant Leave of Absence, for a reasonable Time, to any Officer, or Servant; the Conservator; and Servants of the Museum, excepted: but every Permission of Absence, shall be notified to the next Meeting of the Council which shall be holden.

3. Every Board and Committee, shall be open to the President; who shall, accordingly, receive due Notice of the Time appointed for holding any Board, or Committee.

4. The President, upon an Exigence, may direct any Board, or Committee, to be convened; and any other Measure to be taken, which may appear to him immediately necessary, for the Security, or the Benefit of the College.

SECT. XXXI.

SECRETARY.

1. The Secretary shall not employ any Person to officiate for him; nor to execute any Part of the Duties of his Office: but if, by Sickness or any other Cause, he be, at any Time, rendered unable to perform the Functions of his Station, his Inability shall be made known to the Pre-

sident, or in his Absence, to the senior Vice-President; or, he being also absent, to the junior Vice-President; and the President, or either of the Vice-Presidents, shall, thereupon, give such Direction, in the Case, as he may judge proper; until the Sense of the Council thereon can be taken. And, should the Office of Secretary, at any Time, from a sudden Cause, become vacant, the President, or one of the Vice-Presidents, shall, in like Manner, give Direction on the Occasion.

2. The Secretary shall take Direction from the President; or, in his Absence, from the Senior Vice-President; or, he being also absent, from the Junior Vice-President; in every Matter of Moment not provided for by the Charter, any Bye-Law, Ordinance, or Resolution of the Council, or Court of Examiners.

3. The following CHARGE to the Secretary, upon his Introduction into Office,

shall be read by the President, or Presiding Member—

CHARGE.

“ This Council, from a Persuasion that your Abilities are equal to the Discharge of the Duties of the Office of Secretary, and in Reliance upon your Integrity, have elected you their immediate and confidential Officer; and, in their Presence, you have taken a solemn Oath, that you will, to the best of your Abilities, faithfully discharge the Duties of that Station.

“ They trust, that their Confidence has not been misplaced; that their Expectations will not be disappointed; that, from frequent and serious Reflection upon the Oath which you have taken, you will keep alive in your Memory, the Obligation you are under to an active, and faithful Discharge of the various, constant, and occasional, Duties of your Office.

“ I am, however, more particularly to express to you, their Sense of the Engagement which you have entered into with the College; and the Nature of some of the Duties, which you will be required to perform.

“ Therefore, in the Name of this Council, I solemnly charge, and inform you; that you are called upon, and expected, in the Discharge of your Duty, agreeably to your Oath, to be diligent, faithful, and impartial.

“ Although your own Observations will, doubtless, enable you to distinguish the particular Duties of your Situation; yet, inasmuch as a minute Observance of the Obligations which you have entered into will be required, it is proper to admonish you;—that it will be your Duty to summon, and to attend all Meetings of the Council, the Courts of Examiners, and all Boards, and Committees, of the

College, regularly established, or occasionally appointed; and, also, of the Trustees of the Hunterian Collection: that you are to write, and keep the Minutes, Orders, and Regulations, of the Council, Court, Boards, and Committees, clearly, intelligibly, and unaltered; that such Orders of the Council, Court, Boards, and Committees, you are, expressly, and immediately, to observe and execute: that you are to communicate to the Council, Court, Boards, and Committees, all the Information which you may think will be conducive to the Advantage of the College; that you are, honestly, and explicitly, to give, to the Council, Court, Boards, and Committees, your Opinion, and Advice, when it shall be required of you: that you are, with strict Impartiality, to issue every such Summons, and Notice, as you may, at any Time, be directed to send, or to give: that, in the Statement, or Explanation, of any Matter which may come

before the Council, Court, or any Board, or Committee, and which shall be within your Knowledge, you are to act with the same Impartiality, Candour, and Integrity: that you are, by the most prompt Exertion, and Information, to guard against, and prevent, any Evil, or Danger, which may be, in any Manner, intended, or likely to happen, to the College, in any of it's Departments, which shall come to your Knowledge; or which you shall have Cause or Reason to apprehend: that it will, moreover, be your Duty, to keep secret the Debates, and Resolutions, of the Council, Court, Boards, and Committees, of the College: and to communicate to the Council, Court, Boards, and Committees, all such Letters, Messages, or Communications, as may be sent, or made, through you, to them.

“The pecuniary Concerns of the College will call for the most exact Exercise of your Integrity. You will be expected

to keep accurate, and clear, Accounts of all Moneys received, and paid, by you, or by any other Person, on Account of the College, in any of it's Departments: to discharge all Bills, or Debts, which shall be ordered by the Council, or the Treasurers, to be paid: and, to call for, and demand, the Payment of all such Sums as you shall know to be due, or which ought to be contributed, and paid, to the College.

“ Notwithstanding the Opinion which the Council entertain of your Probity, you are required to give Surety for your Fidelity;—in Conformity to a Practice, founded upon the Experience of Mankind, which the Council, on Behalf of the College, are bound to adopt.

“ The Dignity, and Independence, of the College, further require, that you are not to receive any Gratuity, or Reward, from whomsoever, for any Service,

on Account of the College; except the Remuneration allowed or authorized, by the Council.

“ It is, moreover, necessary, that you take Care, that all Persons, holding subordinate Situations in the College, properly discharge their several Trusts and Duties.

“ I am finally to observe; that you are to advise with, and take Direction from, the President, or one of the Vice-Presidents, in every Matter of Moment, not provided for by the Charter, any Bye-Law, Ordinance, or Resolution of the Council, or of the Court of Examiners; and, when this cannot be done, or had, that you are to exercise your own Discretion; and, not doubting, that you will, in every such Instance, act honestly, with Impartiality, and to the best of your Judgment, you will be supported by the Authority of the Council.”

4. The Books in the Use, and Care, of the Secretary, shall be according to the Directions of the Council.

5. A Cash-Book shall be kept in the College-Office;—in which Book shall be entered, every Article of Receipt, and Disbursement, with the Date thereof.

6. The Secretary shall have confided to him, the Care, Preservation, Order, and Condition of the College, it's Furniture, and other Contents; and, in Pursuance of such Purposes, he shall provide for, and direct, the Performance of, such Services as may be specified and required, by any Resolution of the Council.

7. He shall be provided with Apartments; and be allowed Coals.

8. His Salary shall be four hundred Pounds per Annum.

9. And, should the President, and Vice-Presidents, report, to the Council,

at the Quarterly Meeting, in July, that the Secretary had, duly and properly, discharged the Duties of his Office, during the preceding Year; the Council may, thereupon, resolve, that he be allowed a further Remuneration, not exceeding the Amount of one hundred Pounds.

SECT. XXXII.

CONSERVATOR of the MUSEUM.

1. The Conservator shall not employ any Person to officiate for him; nor to execute any of the Duties of his Office: but if, by Sickness, or any other Cause, he be, at any Time, rendered unable to perform the Functions of his Station, his Inability shall be made known to the Board of Curators; and the Board shall, thereupon, give such Directions, in the Case, as may be necessary. And should the Office of Conservator, at any Time, from a sudden

Cause, become vacant, the Board shall give such Directions as may be necessary.

2. The following CHARGE shall be read to the Conservator, at the Time of his taking the Oath required by the Bye-Law,—(Sect. XXXII. § 1.)

CHARGE.

“ You are elected, by the Council, Conservator of the Museum of the Royal College of Surgeons in London. The Appointment is of great Importance, as it has immediate Relation to the Advancement of anatomical, and chirurgical Science; and, consequently, to the Welfare of Mankind.

“ The Collection, intrusted to your Care, is unparalleled, invaluable, and it's Loss would, necessarily, be irreparable: the Preservation of it from Decay, Injury, and Destruction, will, therefore, demand your incessant Attention.

“ You are to bear in Mind, that, towards the Accomplishment of the public Designs of this College, the Arrangement of the Contents of the Museum must be methodical; and the Descriptions of them, in the Catalogues, accurate, and perspicuous.

“ The Concerns of the Museum are confided to a Board of Curators. You are to be minutely attentive to the Instructions of that Board; particularly concerning the Care, and Preservation of the Contents of the Museum; the Admission of Visitors; and the Regulations respecting Lectures: and to that Board you are to apply, whenever you may require Direction, or Advice.

“ The Sense which you must entertain of the Obligations you have entered into, the Council trust, will insure an exact Performance of your official Duties.”

3. The Books in the Use, and Care, of the Conservator, shall be according to the Directions of the Board of Curators.

4. The Salary of the Conservator shall be, three hundred Pounds per Annum; he shall, also, be provided with Apartments; and be allowed Coals and Candles.

5. And, should the Board of Curators report, to the Council, at the Quarterly Meeting, in July, that the Conservator had, duly and properly, discharged the Duties of his Office, during the preceding Year; the Council may, thereupon, resolve, that he be allowed a further Remuneration, not exceeding the Amount of one hundred Pounds.

SECT. XXXIII.

BEADLE.

1. The Beadle to the College shall not employ any Person to officiate for him:

but, in the Case of Sickness, or of any Cause which may render him incapable of discharging his Duty, the same shall be notified to the Secretary; and the Secretary shall make Communication thereof to the President, and Vice-Presidents; who shall, jointly, or individually, as may be expedient, give Direction on the Occasion; until the Sense of the Council thereon can be taken.

2. The Beadle shall summon, and attend, all Meetings of the Council, Court of Examiners, Boards, and Committees: he shall deliver the Diplomas granted to Members of the College; and, also, at the several Public Offices, the Testimonials of Qualification of such Persons as have been approved for the Public Service: and shall attend upon the Dissection of the Bodies of such Persons as may be delivered to the College for Dissection.

3. He shall perform such Writing, and Copying, for, and on Account of, the College, under the Direction of the Secretary, as he may be instructed to do: and shall give such Assistance in the Concerns of the Museum, under the Superintendence of the Conservator, as may be required of him.

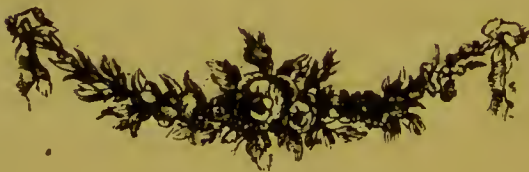
4. He shall obey the Directions of the Chairman of every Board, and Committee: and be liable to such other Services, as may be required by the President, or either of the Vice-Presidents, or by the Secretary.

5. He shall reside in such Apartments as may be assigned to his Use.

6. He may receive a Fee of five Shillings from every Person to whom a Diploma shall be granted, upon the Delivery thereof.

7 He shall be allowed a Salary of one hundred Pounds per Annum.

8. And, should the President, and Vice-Presidents, report to the Council, at the quarterly Meeting, in July, that the Beadle had properly discharged the Duties of his Office during the past Year; the Council may, thereupon, resolve, that he be granted a Gratuity, not exceeding twenty Pounds.



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